

# VTS ADMIN PROFILE

**Name:** Nicole Rebbeck

**Role:** Senior Administrator

**Joined VTS:** 2022



Nicole is the administrator for the following tutors:

- Jade Hutchinson
- Claire Millington

## Experience:

Prior to joining VTS, Nicole gained experience as an Administration Assistant at the Basildon Mental Health Unit, where she developed her organisational and administrative skills. Then working as a Financial Customer Service Advisor, Nicole developed strong communication and customer support abilities.

Nicole started her career at VTS as an Administrator before being promoted to Senior Administrator in 2024 to help guide and support the team.

## Personal Hobbies:

Nicole has a passion for reading books and always meets her personal yearly reading target...her favourite genre being crime/thriller.

Nicole also loves spending quality time with her 3 cats and has recently started learning how to crochet, which has been both a relaxing and creative activity.

Additionally, Nicole takes pleasure in getting her nails done to help her feel refreshed and has re-watched *The Office* TV show countless times.