

VTS ADMIN PROFILE

Name: Eloise Bartle

Role: Administrator

Joined VTS: 2025



Eloise is the administrator for the following tutors:

- Jade Last
- Leanne Brinkley
- Charlotte Bunce

Experience:

Prior to working at VTS, Eloise spent over a year working for an electrical company. In this role, she assisted colleagues with administrative tasks while managing her own responsibilities. Her key role involved booking appointments with residents, assigning daily tasks to engineers, and ensuring operations ran smoothly.

At her previous job, Eloise maintained a diary to track all engineers' appointments and daily tasks, as well as ensuring that every resident's electrical certificate was up to date - a significant responsibility.

Eloise also worked as a server and bartender, which helped her build confidence and develop strong multitasking skills. She became adept at remembering multiple customer orders, pairing drinks appropriately, and verifying IDs.

Personal Hobbies:

Eloise's hobbies include walking her dog and spending time with friends and family. She enjoys going on trips with her friends, with her favourite being a weekend in Brighton during the summertime. She loves sitting in a pub garden with her friends, enjoying a Malibu and pineapple, which is her go-to drink of choice!

She also enjoys binge-watching her favourite shows, which include *Friends*, *Gavin and Stacey*, and *This Country*, while relaxing with a cup of tea and her two cats.