



Believe to Achieve

# Small Employer funding guide

## The Apprenticeship Reforms

### The way Apprenticeships are funded has changed.

If you are a small employer (with 49 or less employees) here's what you need to know about the Apprenticeship reforms.

**You won't have to contribute** to the cost of Apprenticeship training if you take on an Apprentice:

- Aged 16-18, or
- 19-24 with a Local Authority Education, Health and Care Plan.

This means the Government will pay 100% of the training costs. In addition, Apprentices in the above categories will also attract a bonus payment of £1000 each, paid in two equal instalments, on month 3 and 12 of their training period.

**If your Apprentice (or eligible employee) is not part of one of these categories** and is not eligible for full funding, you will be able to access Government co-investment funding. Training may be undertaken for new and existing employees as long as the Apprentice develops new or different skills.

#### What is the cost of co-investment?

Each Apprenticeship programme will fall into one of several 'funding bands' ranging from £1,500 to £4,000 for the programmes we offer. You are required to pay 10% of the cost and the Government will pay 90%.

As an example, Health and Social Care, Customer Service and Team Leading at level 2 are valued at £1,500, leaving you to pay £150. The same qualifications at level 3 are valued at £2,000, leaving you to contribute £200. Please ask about the qualifications you may be interested in and we'll supply full details of the costings.

The 10% contribution can be made in one payment or spread over 10 months if you prefer.

### VTS is here to help.

You'll need a Training Provider who is on the **Register Of Apprenticeship Training Providers**, such as Vocational Training Services. Established in 1994, we offer training across the Eastern Region from our centres in Westcliff-on-Sea and Colchester, Essex.

All of our assessor/tutors share the same values and philosophy of providing training with care and integrity. If you have staff who would benefit from any of the training listed below, let us know and we'll get things organised.

- Health and Social Care
- Healthcare Support Services
- Clinical Healthcare Support
- Perioperative Support
- Child Care
- Early Years Educator
- Business and Administration
- Customer Service
- Team Leading
- Management

If you have staff who may not be eligible for government funding, they may be able to apply for a 19+ Learning Loan for level 3 training. Call us today for more information.



Vocational Training Services, Chalkwell Lawns, 648-656 London Road, Westcliff-on-Sea, Essex, SS0 9HR.

Tel: 01702 353 557 E-mail: [info@vts.ac.uk](mailto:info@vts.ac.uk) Web: [www.vts.ac.uk](http://www.vts.ac.uk) Fax: 01702 351688